

SPACE-AVAILABLE MC ATTENDANCE AT CSEA's

# SECRETARY WORKSHOPS

(BRING A CALCULATOR AND FOOD)

(ARRIVE HALF HOUR EARLY TO ALL TRAININGS FOR CHECK-IN)

REGION 1	Time	TRAINING	FEE	DIRECTIONS
August 24, 2008 (Sunday)	9:00 a.m. – 4:00 p.m.	SEC OLD WESTBURY SUNY Old Westbury Old Westbury, NY	\$30	<a href="#">link</a>
REGION 2	Time	TRAINING	FEE	DIRECTIONS
August 19 & 20, 2008 (Tuesday – Wednesday)	5:30 p.m. – 8:30 p.m.	SEC MANHATTAN NYS Insurance Fund Manhattan, NY	\$30	<a href="#">link</a>
REGION 3	Time	TRAINING	FEE	DIRECTIONS
August 5 & 6, 2008 (Tuesday - Wednesday)	5:30 p.m. – 8:30 p.m.	SEC ROCKLAND Rockland Psychiatric Center Orangeburg, NY	\$30	<a href="#">link</a>
August 9, 2008 (Saturday)	9:00 a.m. – 4:00 p.m.	SEC TACONIC Taconic DDSO Wassaic, NY	\$30	<a href="#">link</a>
REGION 4	Time	TRAINING	FEE	DIRECTIONS
August 16, 2008 (Saturday)	9:00 a.m. – 4:00 p.m.	SEC REGION 4 (1) NYS Nurses Association Latham, NY	\$30	<a href="#">link</a>
August 20 & 21, 2008 (Wednesday – Thursday)	5:30 p.m. – 8:30 p.m.	SEC REGION 4 (2) NYS Nurses Association Latham, NY	\$30	<a href="#">link</a>
REGION 5	Time	TRAINING	FEE	DIRECTIONS
August 13 & 14, 2008 (Wednesday – Thursday)	5:30 p.m. – 8:30 p.m.	SEC BINGHAMTON Binghamton State Office Bldg Binghamton, NY	\$30	<a href="#">link</a> (directions at bottom of page)
August 16, 2008 (Saturday)	9:00 a.m. – 4:00 p.m.	SEC CORTLAND SUNY Cortland Cortland, NY	\$30	<a href="#">link</a> (to campus) <a href="#">link</a> (campus map)
REGION 6	Time	TRAINING	FEE	DIRECTIONS
July 30 & 31, 2008 (Wednesday – Thursday)	5:30 p.m. – 8:30 p.m.	SEC ROCHESTER Rochester Psychiatric Center Rochester, NY	\$30	<a href="#">link</a>
August 2, 2008 (Saturday)	9:00 a.m. – 4:00 p.m.	SEC BUFFALO Buffalo State College Buffalo, NY	\$30	<a href="#">link</a>

Send email to [Trevor.Robertson@cseainc.org](mailto:Trevor.Robertson@cseainc.org) with the name of the training you'd like to attend in the subject line – please include the last 4 digits of your social security number and daytime phone number.

OR

Call 866-478-5548

About a week before the training you'd like to attend, you will receive an emailed confirmation message if there is a spot for you. Otherwise, you will receive notification that the training is full.

[Secretary info page](#)

[WI home page](#)